

Anexo III
Job Description
ICAO-Lima: Air Transport Officer (Economic Policy)

POSITION INFORMATION

Post Title: Air Transport Officer (Economic Policy)

Duration: 2 years

Duty Station: Lima, Peru

MAJOR DUTIES AND RESPONSIBILITIES

Develops air transport policy and guidance material on economic regulation of air transport, achieving results such as:

- Update policies and guidance, including *Policy and Guidance Material on the Economic Regulation of International Air Transport* (Doc 9587), *Manual on the Regulation of International Air Transport* (Doc 9626) and circulars containing guidance to assist States.
- Update ICAO's *Policies on Taxation in the Field of International Air Transport* (Doc 8632).
- Develop and maintain international agreements on airline ownership and control, air cargo, and market access in accordance with recommendations made by the Worldwide Air Transport Conference and decisions of governing bodies.
- Coordinate and review the formulation of new or additional guidance, where required, to facilitate liberalization of international air transport.
- Develop guidance material for implementation of ICAO's core principles on consumer protection, including on massive air transport disruptions.
- Develop and maintain innovative tools to foster cooperation and compatible approaches among national and/or regional competition authorities, such as an exchange forum to enhance cooperation, dialogue and exchange of information between Member States.
- Update ICAO's policy and guidance material related to competition.
- Assist the work of the Air Transport Regulation Panel (ATRP), including relevant studies and working groups.
- Draft working papers in the field of air transport regulation for presentation before relevant ICAO bodies, including policy-making conferences, Council, Air Transport Committee and technical panels.

Conducts studies and analysis on major issues of global importance and on potential regulatory issues that may arise as the air transport liberalization process progresses, achieving results such as:

- Analyse economic aspects of international air transport regulation and its development such as exchange of traffic rights, bilateral and multilateral agreements, air carrier ownership and control, consumer protection, fair competition, and taxation.
- Promote air transport connectivity; study and develop relevant guidance material, and provide support, as required, to cost-benefit analyses of connectivity measures.
- Act as ICAO focal point, and coordinate studies and projects, with other relevant international organizations and industry stakeholders in areas related to consumer protection, taxation, connectivity enhancement, air transport/tourism interaction, including with the World Trade Organization (WTO) and the World Tourism Organization (UNWTO).
- Monitor the use of ICAO core principles on consumer protection by States in their regulatory practices.
- Undertake studies on the impact of the proliferation of taxes and levies.

Develops and manages databases on economic regulation, organization/ownership of airlines, and States Air Transport Action Plan System (SATAPS), achieving results such as:

- Supervise the enhancement and update of ICAO's website content related to economic regulation, and States Air Transport Action Plan System (SATAPS).
- Oversee work to update database on World's Air Services Agreements (WASA) and other databases on various regulatory and industry information, such as airline organization/ownership database.
- Verify the accuracy of new data entered in WASA; explore new means of circulating and promoting the WASA, and determine areas for improvement.
- Maintain and update the Compendium on Competition Policies and Practices.
- Manage and publish the databases and case studies on contemporary issues on economic regulations in a timely manner.
- Promote and enhance States' filing with ICAO of their air services agreements in accordance with Article 83 of the Convention on International Civil Aviation.
- Monitor the implementation of the action plans adopted by States, such as Antananarivo and Lomé Declarations on air transport development in Africa by using the SATAPS tool, and recommend necessary follow-up actions.
- Coordinate with States, international organizations, regional organizations and industry in the collection and dissemination of regulatory data/information to better meet their needs, and to avoid duplication of efforts.
- Maintain continued effective communication, cooperation and coordination between ICAO and other intergovernmental and non-governmental organizations involved in air transport, travel and/or tourism.

Raises awareness and implementation of ICAO's policies and guidance materials to contribute to reducing States' costs in performing regulatory functions, achieving results such as:

- Participate in air transport meetings and coordinate with other organizations, including industry representative entities, to raise States' awareness and observance of ICAO's policies and guidance in the air transport field to encourage them to provide ICAO with relevant feedback or information.
- Maintain contact with a broad range of States, organizations and authorities on matters relating to ICAO's work.
- Maintain continued effective communication, cooperation and coordination between ICAO, WTO, UNWTO and other intergovernmental and non-governmental organizations dealing with trade in services.
- Determine actions or options needed for effective implementation of ICAO's policies, principles and other guidance materials.
- Participate and handle assigned tasks related to the annual ICAO Air Services Negotiation (ICAN) event, facilitating the activities of States towards the liberalization of international air transport.
- Design advocacy strategies and tools to better promote ICAO's policies and activities in international air transport regulation, such as providing technical input to the development of ICAO high-level air transport documents and events (symposia, regional conferences, concept notes).
- Contribute to the Organization's revenue-generating activities by providing technical input to events, in particular, designing event programmes, selecting, securing and briefing invited speakers, and preparing operational briefings and checklists.
- Represent ICAO at international meetings, conferences, seminars and/or other events.

Provides advice and assistance to States on economic regulation of air transport, achieving results such as:

- Advise Member States and serve as subject-matter expert on matters related to exchange of traffic rights, bilateral and multilateral agreements, air carrier ownership and control, consumer protection and product distribution, competition and airline alliances, and taxation.

- Provide support to facilitate the ratification of international instruments related to air transport liability such as the Montreal Convention of 1999.
- Provide advice on ICAO's guidance on air connectivity and essential air service scheme; and promote development of tourism, especially for Small Islands Developing States (SIDS), Landlocked Developing States (LLDS) and Least Developed States (LDCs).
- Support the implementation of the economic aspects of the United Nations Sustainable Development Goals (SDGs).
- Handle queries and requests from both external and internal stakeholders on issues on economic regulation of air transport.

Performs other related duties, as assigned.

QUALIFICATIONS AND EXPERIENCE

Education Background

A first level university degree in economics (such as microeconomics, business economics, industrial organization, and economics of transportation and trade), political science, international relations, law, management or business administration, or in a related field, is required.

Professional experience

Essential requirements

- Considerable experience (8 years or more) in work related to economic regulation of air transport or economic/commercial aspects of air transport business within a national government, international organization, major international airline, and/or major service provider (airport or air navigation services provider).
- Experience in the development and implementation of economic regulation, and/or the negotiation of air services agreements.
- Experience in drafting and/or reviewing documents on programme activities, preferably on air transport subjects.
- Experience in providing technical support for and/or organizing international meetings in the air transport field.

Desirable requirements

- Experience in developing air transport policies at the national, regional and/or international level.
- Experience in analysing data/information, and conducting research on regulatory or business issues.
- Experience in developing and implementing a working relationship with multiple stakeholders.

Languages

Essential requirements

- Fluent reading, writing and speaking abilities in Spanish and English.

Desirable requirements

- A working knowledge of a second language of the Organization (Arabic, Chinese, French, Russian).

Competencies

Professionalism: Knowledge of various components of the air transport system (such as government regulators, airlines, airports and other service providers) and their inter-relationship. Advanced knowledge and understanding of ICAO's air transport policies and guidance on economic regulation. Familiarity with the national

regulatory framework, including competition policies/laws, consumer protection regimes, economic oversight and air services agreements/arrangements. Ability to write clearly and concisely and to present verbal reports. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style, and format to match the audience; demonstrates openness in sharing information and keeping people informed.

Planning and Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Accountability: Takes ownership of all responsibilities and honours commitments; delivers outputs for which one has responsibility within prescribed time, cost and quality standards; operates in compliance with organizational regulations and rules; supports subordinates, provides oversight and takes responsibility for delegated assignments; takes personal responsibility for his/her own shortcomings and those of the work unit, where applicable.

Creativity: Actively seeks to improve programmes or services; offers new and different options to solve problems or meet client needs; promotes and persuades others to consider new ideas; takes calculated risks on new and unusual ideas; thinks "outside the box"; takes an interest in new ideas and new ways of doing things; is not bound by current thinking or traditional approaches.

CONDITIONS OF EMPLOYMENT

The duration of the secondment is two years. The secondee is expected to work five days per week.

Once engaged by ICAO the seconded individual will be under the sole authority of the Secretary General of ICAO and all relationship with the releasing Government/Agency will be held in abeyance during the period of employment with ICAO.

As detached expert: The individual is detached from the releasing Government/Agency but is assigned to work for ICAO.